

Dumfries & Galloway College



This large educational establishment have been a member for some time and took advantage of the offer to review their current policy and working practices.

With some 300 staff spread over two main sites (some distance apart) a significant amount of journeys were made by lecturing staff between the two on a regular basis. The organisation have seven 'pool' vehicles and some 50 of their staff were authorised to drive their own vehicles (grey fleet) on college business.

The organisation had a MORR policy, which was clearly linked to other Health and Safety documents. It was recommended these links be maintained and ownership/managerial roles be established in relation to MORR.

The organisation had clear objectives in relation to Health and Safety practices and procedures and it was suggested a similar process be employed in relation to MORR.

The organisation has a folder within each of their pool vehicles used primarily to log details of users, vehicle checks, etc. it was recommended this be extended to contain information emphasising key elements of policy, emergency procedures and relevant contact numbers. Similar information should be made available for all staff driving on company business.